

# **WEBSITE ARCHIVAL POLICY**

Details of Amendments to the Policy				
Policy Change effective Date	Clause No.	Particulars of the Change	Board Approval Date	Version of Policy
11.05.2017		Pursuant to change of name Company had change its name in its policies.	11.05.2017	1
		Revisted by Board of Directors	30.05.2022	

#### 1. PREAMBLE

Pursuant to Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Regulations") VIP Clothing Ltd. ("the Company") has formulated the Website Archival Policy ("Policy").

#### 2. OBJECTIVE OF THE POLICY

The objective of this Policy is to facilitate easy access to historical information that may be required by the stakeholders. This policy states the principles for managing the content of the Company's website and guiding the archival and storage of information on the website of the Company.

## 3. POLICY

- i. Information/documents shared on the Company's website will be displayed for a period of 5 years from the month of uploading the same on the website.
- ii. All historical information/documents on the Company's website older than 5 years will be displayed under the respective heads/tabs in the Archives section.
- iii. All historical information/documents will be removed from the Archives section after a period of 10 years from the date of transferring the same to the Archive section.

### 4. REVIEW

This policy shall be subject to review as may be deemed necessary and in accordance with any regulatory amendments and the Company Secretary is authorized to make suitable amendments in this Policy.

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